



MINUTES

| Meeting | Date | Time | Location |
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| WH Advisory Group | 1 st July 2021 | 5.30pm – 6.30pm | Join via MS Teams Link |

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| Attendees | <p>Advisory Group Chair John Savage, Executive Chairman - Bristol Chamber of Commerce & Initiative</p> <p>Advisory Group Members Chris Bond, Hope Community Church Gareth Blacker, Homes England Simon Dicken, Bedminster BID Dennis Gornall, Cumberland Basin Stakeholder Group David Mellor, Architect David Turner, Ashton Gate Stephen Baker, Goram Homes</p> <p>BCC Representatives Simon Cowley, Mayor’s Policy Manager Abigail Stratford, Head of Regeneration Emily Price, Regeneration Manager Julie Witham, Regeneration Project Manager Alice Firebrace, Regeneration Project Officer Clem Teagle, Communications Officer</p> |
| Not Present | <p>Paul Baker, Bristol Property Agents Marti Burgess, City Centre Revitalisation Group Alex Hearn, North Somerset Council Sandra Meadows, Voscur Alice Towle, Youth Mayor John Wayman, Youth Mayor Jon Severs, BCC City Design Manager Adam Crowther, BCC Strategic Transport</p> |

| Item | Minutes |
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| 1. | <p>Welcome and Apologies – John Savage</p> <p>Introductions</p> <p>The Chair noted Peter Anderson, Nuala’s interim replacement on the team, along with the new officers leading the Western Harbour Regeneration project, Emily Price (Regeneration Manager), Julie Witham (Project Manager), and Alice Firebrace (Project Officer)</p> |

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| | <p>Apologies from</p> <ul style="list-style-type: none"> • Ian Wilkinson, Underfall Yard • Matthew Tanner, SS Great Britain • James Durie, Business West Chambers initiative • Stephen Peacock, Executive Director, Growth & Regeneration • Peter Anderson, BCC |
| <p>2.</p> <p>Action 1</p> | <p>Previous Minutes – John Savage</p> <ul style="list-style-type: none"> • 31st March 2021 – The minutes of the previous meeting were reviewed and agreed. • A member of the AG noted a delay in WHAG receiving the minutes of the last meeting. The Chair recognised that there had been significant change in the staffing of the project by BCC and that the full team were not in post at the time of the last meeting. WHAG requested assurance that minutes will henceforth be distributed in a timely manner. The team assured WHAG that minutes will be sent out within a fortnight of the meeting. <p>BCC to circulate draft minutes within 2 weeks of the meeting</p> <ul style="list-style-type: none"> • A member of the AG spoke of the reasons behind the postponement of the meeting: that that it had been judged that it would be better to hold the meeting once the consultants had been appointed so that the project was in a position in which WHAG’s advice could be more effectively sought. |
| <p>3.</p> <p>Action 2</p> | <p>Western Harbour Place-shaping Vision – appointment of consultants – Emily Price and David Turner</p> <p>Presentation:</p> <p>Emily Price reminded the group of the aim of the commission and explained the procurement process that was used to select the consultants Turner Works, was in accordance with the Council’s Procurement Policy.</p> <p>David Turner explained the panel’s assessment of the winning bidder and confirmed that in his view the selection process was rigorous and fair.</p> <p>Emily Price requested WHAG’s support for the Chair’s quote which would be used in the upcoming press release on the appointed consultant. WHAG approved the quote.</p> <p>Emily Price gave her thanks to WHAG for their help in shaping the consultant’s brief and for their role in the evaluation process. She stressed how helpful it had been to have an AG member as part of the selection panel.</p> <p>It was noted a press release will be sent out on the 2nd of July. Over coming weeks contractual arrangements will be finalised and there will be an inception meeting with the consultants.</p> <p>Send out press release on appointment of consultants to WHAG.</p> |

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| <p>Action 3</p> | <p><i>A member of the AG noted that the date of the next meeting was not currently in the diary.</i></p> <p>Confirm date/time of the next WHAG meeting and invite Turner Works to present on their approach and programme of activities.</p> <p><i>A member of the AG requested clarification on the time frame for the consultation. They asked whether given that the appointment of the consultants had happened later than planned, whether it was anticipated that the consultation would be finished by Christmas or whether the time frame would be extended into the New Year.</i></p> <p>Emily Price said that the team did not want Turner Works’ activity to be curtailed and that work would still take place over the course of 6-9 months as planned.</p> <p><i>A member of the AG asked at what point it would be appropriate for members of WHAG to contact the consultants, and how they should go about doing this. They asked that this information was passed on asap.</i></p> <p>Emily Price agreed that it would be valuable for members of WHAG to converse with the consultants.</p> <p>Abigail Stratford noted that the consultants were not yet in contract. The consultants will be asked to present their proposed approach and schedule of engagement at the next WHAG meeting for comment/feedback. She agreed that early conversations with WHAG members would be advantageous.</p> <p><i>A member of the AG noted that it was for WHAG to define their relationship with the consultants as much as the other way around. He noted that there was an opportunity for WHAG to have a good working relationship with them. This does not need to be over prescribed, but an idea of the timing of different dialogues would be helpful.</i></p> <p>Emily Price to confirm the best way for individual WHAG members and the consultants to make contact, and when this should happen.</p> <p>The Chair wished the consultants luck in their forthcoming activities.</p> |
| <p>4.</p> | <p>AOB</p> <p>David Turner gave an update on Ashton Gate. He reported that applications were now on Bristol’s planning Portal, reference: 21/03165. Land West of Silbury Rd. is also on the Portal, reference: 20/03166 .</p> <p><i>A member of the AG questioned the status of the Harbour Operations Review. There had been talk of a March-April completion in previous meetings.</i></p> <p>Abigail Stratford replied that this was being led by a different department. She agreed to invite the lead officer to the next meeting to update the group on the status of the review. She noted that this review primarily was concerned with the operational function of the harbour as a whole, but that the Western Harbour Project would need to ensure alignment with this.</p> |

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| Action 5 | Invite Harbour Operations Review lead to the next WHAG meeting to update the group. |
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